

# FRIENDS OF THE FERNANDINA BEACH LIBRARY

## Statement of Disclosure and Independence

This statement of disclosure and independence requires you to provide information pertaining to you and individuals, organizations, and legal structures related to you. These additional parties are termed “affiliates” and include the following:

- Your spouse, domestic partner, child, stepchild, mother, father, brother, or sister;
- Any corporation or organization, including affiliated corporations or organizations of which you are a board member, officer, or partner; that you manage or are employed by; or for which you are, directly or indirectly, a debt holder or beneficial owner of equity securities excluding equity securities in a publicly traded company in an amount that does not exceed 1 percent of that company’s total outstanding equity securities; and
- Any trust or other estate in which you have a substantial interest or for which you serve as trustee or in a similar capacity.

1. Name of Friends of the Fernandina Beach Library board member: *(Please print.)*

\_\_\_\_\_

2. Role: \_\_\_\_\_ Officer *(state position)* \_\_\_\_\_

\_\_\_\_\_ Director

\_\_\_\_\_ Volunteer serving on board committee \_\_\_\_\_

3. Have you or any of your affiliates provided services, other than those indicated in 2 above, or property other than gifts, to the FOL or Fernandina Beach Library in the past year?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe the nature of the services or property and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Have you or any of your affiliates purchased services or property from the FOL or Fernandina Beach Library in the past year? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe the purchased services or property and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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5. Have you or any of your affiliates used services, property, or goodwill of the FOL or Fernandina Beach Library for other than FOL-approved activities, programs, and purposes in the past year? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe the used services, property, or goodwill and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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6. Have you or any of your affiliates had any direct or indirect interest in any business transaction(s), other than making a charitable gift, in the past year to which the FOL or Fernandina Beach Library was or is a party? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe the transaction(s) and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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7. Have you or any of your affiliates owned stock or held debt or other proprietary interests in any third party (excluding stock in a publicly traded company in an amount that does not exceed 1 percent of that company's total amount of outstanding stock) dealing with the FOL or Fernandina Beach Library? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe the stock, debt, or proprietary interest and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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8. Were you or any of your affiliates financially indebted to the FOL or Fernandina Beach Library at any time in the past year (other than through gift pledges)?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe the indebtedness and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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9. In the past year, did you or any of your affiliates receive, or become entitled to receive, directly or indirectly, any personal benefits from the FOL or Fernandina Beach Library that in the aggregate exceed a value of \$1,000? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe the benefit(s) and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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10. In the past year did you or any of your affiliates receive any gifts or loans from third parties dealing or competing with the FOL or Fernandina Beach Library?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe the gift(s) or loan(s) and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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11. Are you or your affiliates a party to or have an interest in any pending legal proceedings involving the FOL or Fernandina Beach Library? \_\_\_\_\_ Yes  
\_\_\_\_\_ No

If yes, please describe the proceeding(s) and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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12. Are you aware of any other events, transactions, arrangements, or other situations that have occurred or may occur in the future that you believe should be examined by the FOL board of directors in accordance with the terms and intent of the FOL conflict of interest policy? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe and, if an affiliate is involved, the identity of the affiliate and your relationship with that affiliate:

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I HEREBY CONFIRM that I have read and understand the FOL conflict of interest policy and that my responses to the above questions are complete and accurate to the best of my knowledge and belief. I agree that if I become aware of any information that might indicate that this disclosure is inaccurate or that I have not complied with this policy, I will notify the proper individual in accordance with the disclosure procedures of the conflict of interest policy.

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(Signature)

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(Date)